

**DARTMOUTH HOUSING AUTHORITY
2 ANDERSON WAY
NORTH DARTMOUTH, MA 02747
REGULAR BOARD MEETING
MONDAY, AUGUST 10, 2015**

The Regular Board Meeting of the Dartmouth Housing Authority was called to order at Solemar at 2:35 p.m. by Chairman Elaine Lancaster. Those in attendance and constituting a quorum included Sam Jonsson, Wayne Whalley, Maria Connor, Constance Desbiens, Executive Director, and Kerrie Bosse. Raymond Souza was excused.

The pledge of allegiance was lead by Elaine Lancaster.

The communications consisted of the Mass NAHRO Paper.

The Treasurer's Report was presented as follows:

Balances: 667-1 - \$136,196.17; 667-2 - \$258,057.74; Local Programs - \$41,635.77; S.E.M. - \$2,098,450.11; Revolving - \$40.15
Bills Paid: 667-1 - \$12,826.77; 667-2 - \$46,799.98; S.E.M. - \$26,374.75
Local Programs - \$1,328.58 (all on-line transfers).

The Executive Director reported on the following items: (the Board was given an outline of this report for easier access to the information given).

- There is one vacancy at Sol-e-Mar at this time; about to be leased up. The waiting list is as follows; 1 emergency, 2 transfers, 6 elderly veteran residents, 6 Elderly Residents, 2 Non-elderly Veteran Resident, 6 elderly residents, 18 non-elderly residents, 27 elderly non-residents and 29 non-elderly non-residents.
- Maintenance; painting of building at Sol-e-Mar and working on Capital Plan projects: i.e. sign and floor in community center and pave visitor parking lot, sidewalk behind building 8 and also one roof at Munroe Terrace.
- 2016 Budget: Guidelines are in and budget work has started. September's meeting will be devoted to year-end and budget review/vote. It is level funded with 3% increase for Administration. Most work (at SEM) is covered under Formula Funding and through Operating Fund at MT.
- Section 8 Clerk: deadline for resumes in Friday; have received three.
- Letter to Dartmouth Police Dept.-received a response and will have Chief come in to speak with the Board and tenants in October.

NEW BUSINESS:

- A. Policies: Vacation Request and Disposition-to be voted on in September.
- B. Conflict of Interest-annual certification, just needs to be signed.
- C. Any further discussion of Director's Report-there was non.
- D. Any New Business legally brought before the Board: Discussion of future meeting times; to be re-addressed in September.

OLD BUSINESS:

Update on O'Connor-Sisson House: Groundbreaking and Resolution, groundbreaking scheduled for September 11, 2015 @ 10:30 am rain or shine. Meeting with Gabby and Planning Committee is scheduled for August 18th @ 1:00 pm.

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**BOARD MEETING (Con't)
AUGUST 10, 2015**

TENANT INPUT:

There was no Tenant Input.

VOTES:

A motion was made by Wayne Whalley seconded by Maria Connor to approve the Minutes of June 8, 2015 Meeting. The Board voted unanimously.

A motion was made by Wayne Whalley and seconded by Sam Jonsson to approve the Revolving check registers for July and August, 2015. The Board voted unanimously.

A motion was made by Maria Connor and seconded by Wayne Whalley to accept the Executive Director's Report as presented. The Board voted unanimously.

A motion was made by Wayne Whalley and seconded by Maria Connor to accept the Resolution for Veterans' House as presented to the Board. The Board voted unanimously. (A copy is attached to Minutes).

There being no further Old or New Business to be brought before the Board, a motion was made by Maria Connor and seconded by Wayne Whalley to adjourn the meeting at 3:05 p.m. The Board voted unanimously.

The next regular meeting/budget meeting of the Dartmouth Housing Authority will be held on September 14, 2015 at Munroe Terrace at 2:00 pm.

Respectfully submitted,

Constance Desbiens, PHM, MPHA
Executive Director

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VOTED AND APPROVED BY THE BOARD ON 9/14/2015